

10<sup>th</sup> September 2020

Dear Parents and Carers,

**Changes to drop off and pick up times from Monday 14<sup>th</sup> September**

I would like to start by thanking all our families for helping us to keep all our school community safe within the school grounds. Everybody has been extremely understanding about why we have implemented a one way system around the outside of school. It has been a huge success and means that we do not have to give specific drop off and pick times for different year groups.

In fact, the system is so successful that we would now like to make some changes from next week. One of the disadvantages of the system is that those children who are collect at 2.45pm are missing a half hour of school every day – this equates a lot of lost learning over a period of time.

From Monday the 14<sup>th</sup> September we are adjusting our times as follows:

**Morning** drop off will be **between 8.25am and 8.45am**. Class doors will be closed at 8.45am promptly and children arriving after this time will need to be taken to the school office.

**Collection** from school will be **between 3.00pm and 3.25pm**. After 3.25pm collection is classed as late and children will be taken to the school office and the doors will be closed. Gates will not be opened until 3pm.

We would ask that you stick to these times. It is very difficult when children are dropped off or collected late as this means additional movement throughout school for the adults. This in turn increases the risks to our school staff and students.

We do have a limited breakfast club available from 8am for families who need support due to work or other commitments. Please contact the school office if you would like further details.

When at home, all our students can still access learning through the school website and homework should be completed as usual. Please encourage your child to access this additional learning and also to read to you regularly at home.

Thank you once again for all your support – we have an amazing community who all work together to ensure the best for all of the children in our school,

Yours sincerely



Helen Haunch  
Principal

