

7th September 2021

Dear families,

We have been advised that a student / member of our staff has a confirmed case of COVID-19. Following the updated government guidance, **everyone should continue to attend the academy as normal**. If you are contacted by NHS Test and Trace, please ensure you follow their guidance and inform the academy. Any absence for isolation purposes where a child has not tested positive themselves is now recorded as unauthorised absence in the new attendance guidance provided by the Department for Education.

We are informing you as a reminder of the importance of continuing to follow the government guidelines.

What to do if your child develops symptoms of COVID-19

If your child develops symptoms of COVID-19, you should inform the academy, book a PCR test and remain at home until the results are returned. Anyone with symptoms will be eligible for testing and this can be arranged via <https://www.gov.uk/get-coronavirus-test> or by calling 119.

There are things you can do to help reduce the risk of you and anyone you live with getting ill with COVID-19.

Do:

- Wash your hands with soap and water often – do this for at least 20 seconds
- Use hand sanitiser gel if soap and water are not available
- Wash your hands as soon as you get home
- Cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- Put used tissues in the bin immediately and wash your hands afterwards

We will continue to deep clean our academy and follow our infection control guidance.

Because of the protective measures we have put in place, all our families whose children are attending school can carry on as normal. This letter should not cause alarm, but we do want to ensure that everyone in our community stays fully informed and alert. Please ensure that anyone over 18 and eligible has had both vaccinations to protect your family from serious illness.

If you have any further questions or concerns, please do not hesitate to contact our Parent Involvement Officer, Mrs Sameera Khan.

Yours faithfully,



Helen Haunch
Principal

